Business and Career Center Preparing for Employment Opportunities at the Airport



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SFO Business and Career Center/Social Impact

SFO People, Performance and Development: Talent Acquisition



SFO People, Performance and Development: Talent Mobility



NOVAworks: Interview Skills + Elevator Pitch Workshop



Presentation Survey



Please Enjoy the 2025 Resource Fair!!!

Raise your hand:

... if you have heard of the Business and Career Center at SFO (BCC)

... if you knew that the Business and Career Center has resources for employees

Career Opportunities

- Customer/Passenger Services
- Food and Beverage
- Hotel/Hospitality
- Ramp/Fueling Services
- Warehouse and Cargo
- Facilities/Custodial Services
- Driving
- Retail/Customer Service
- Mechanical
- Management



Employee Resources



BART Discounts

Employees can save up to \$11.02 on a roundtrip BART commute with the BART Discount Card

Go > Shuttle

A commuter bus for all workers at SFO

Childcare

Tuition assistance and expanded hours offered through Palcare

Clipper Cards

One-time \$50 - \$100 prepaid transportation

SFO Parking Discount

Park in the International Garages for \$13 per day. Employers may provide additional parking discounts.

Financial Counseling

Get free support with credit repair, budgeting, and saving for your financial goals

General Hiring Requirements



- Age 18 years or older
- Right to work in the United States
- Possess two forms of current government issued photo identification
- Pass a 10-year background check (no felony convictions within the past 10-years)
- Many jobs require ability to work weekends, nights, and holidays
- Some jobs require drug test, but will state need on job description

How to Apply for Jobs



- Go to our website <u>flysfo.com/BCC</u>
- Click "BCC Job Board"
- View current jobs and events, and apply for any jobs you find interesting
- Sign up to receive the latest job info

Connect With Us!!!

SFO Business and Career Center



Days of operation: Monday through Thursday

Hours of operation: 9:00 a.m. – 12:00 p.m. and 1:30 p.m. – 4:00 p.m.

Location: International Terminal A – Departures Level (across from the SFO Medical Clinic)

Contact: 650-456-7966 or email careers@flysfo.com



San Francisco City Jobs at SFO

Olivia Quinonez, Recruiter | February 13, 2025

Agenda



Career Opportunities

Current Job Openings

Employee Benefits and Perks

Job Application Process and Tips

Join SFO's Talent Community

Who We Are



San Francisco International Airport (SFO), an enterprise department of the City & County of San Francisco has a workforce of approximately 1,700 City employees and strives to be a **diverse**, **equitable**, and **inclusive** employer.

SFO's **mission** is delivering an airport experience where people and our planet come first, and our **core values** are:

- Safety and Security
- Teamwork
- Excellence
- Care
- Equity

Career Opportunities

Empowering Candidates, Building Futures at SFO



♠ > About > Careers

About SFO	\rightarrow
Land Acknowledgement	\rightarrow
Airport Commission	\rightarrow
Airport Operations	→
Finances	\rightarrow
Construction	\rightarrow
Sustainability	\rightarrow
Planning Division	\rightarrow





Learn about SFO careers at https://www.flysfo.com/abou t/careers/careers-sfo

Learn more about the Racial Equity Action Plan



Visit the <u>City-wide</u> employment opportunities

Current Job Openings

- Airport Planner III (5291) SFO TPV
- <u>Airport Conveyance Systems Manager (SFO,</u> 0932 Manager IV) (153219)
- <u>AIOC Process Development Coordinator &</u> <u>Impact Coordinator - AIOC - SFO (1824)</u>
- Airport Planner II (5278) SFO TPV
- <u>Electronic Maintenance Technician Facilities</u> (7318) SFO (152977)
- <u>Asset Coordinator & Airport Systems</u> <u>Coordinator -AIOC -SFO (1844)</u>



Resources



SFO

Employee Benefits



City and County of San Francisco

- Medical, Dental, Vision
- Life Insurance
- Long-Term Disability Plan
- Flexible Spending Account
- Vacation/Holidays/Sick Leave
- Defined Retirement Pension
- 457 (b) Deferred Compensation Plan
- Employee Assistance Program

Visit <u>http://sfdhr.org/benefits-overview</u> to learn more about the City and County of San Francisco's (CCSF) Benefits Package

Additional SFO Perks

- **Employee parking** is free during work hours, and discounted parking for leisure travel
- **Commuter Benefits** for BART Discount card, employee shuttle service
- Wellness Program includes free onsite fully-equipped fitness centers, and discounts on fitness products and health club memberships
- Training and Development opportunities and Tuition Assistance Program
- Discounts at shops and restaurants at SFO with your Airport Badge
- Childcare Service with flexible scheduling and non-traditional hours for Airport Families

Application Process & Tips



- Ensure you meet the minimum qualifications before applying for a position
- Keep an updated resume ready
- Ensure you have a copy of your diploma or transcript available if required
- The analyst/recruiter listed on the announcement is a resource
- Have supporting documentation ready
- Give yourself enough time to apply
- Read your emails and respond promptly

Join us

SFO Talent Community

You will receive information on:

- Airport Commission jobs
- City and County of San Francisco jobs
- Upcoming events, and more

Contact SFO Recruiters: Olivia Quinonez Danzel Oruche Phone: 650-821-2000 Email: <u>Cityjobs@flysfo.com</u>



Scan the QR code



Thank You!

People Performance and Development: Talent Mobility

Career Pathways and Professional Development – Alfredo Rivas, MPH - Talent Pipeline Specialist



Talent Mobility spearheads career pathways programming at SFO and provides professional development services to SFO employees, interns, fellows, apprentices and trainees. Our focus is to provide equitable career exploratory and career pipeline opportunities at SFO.

Career services offered:

- Resume Tailoring
- Interview Skill Development
- Career Mapping
- Cover Letter Assistance



Career Pathways Programs include:

- Career Advance Internship
- Student Design Trainee
- Dispatcher Trainee
- SFO Fellows
- SF Fellows
- Summer College & High School Internships
- SFO AIM High
- SFO Jr. Academy

But wait...there's more! Visit https://www.flysfo.com/about/careers and click on Career Pathways for more information!

People Performance and Development: Talent Mobility

Mobilize your talent with Career Pathways programs at SFO!





But wait...there's more! Scan the QR code above for more information!

People Performance and Development: Talent Mobility

Hear from Career Pathways Alumni at SFO!





QUESTIONS?

Interview Skills: Summary & PSR

NCVAWORKS

- Interview questions:
 - Summary Statement
 - Accomplishment Statement (PSR)

- Interview questions:
 - $_{\circ}~$ Tell me about yourself.
 - Why are you qualified for this job?
 - o Why should I hire you?

Tailor the summary statement to the position & company

^o What makes you a good candidate for this position?

- Candidate 1: "What do you want to know?"
- Candidate 2:

"I'm a mechanic with good skills. I play the piano and love traveling"

• Candidate 3:

"I am a mechanic with more than 5 years of experience repairing a variety of machinery. I am an efficient troubleshooter and am very skilled in repairing equipment; I've always liked figuring out how things work. I keep detailed and accurate documentation, which helps me whenever I need to service the same piece of equipment and helps the other technicians as well. Overall, I'd say I am resourceful and willing to work until the job is done."

• Experience:

Number of years of relevant experience (up to 10) and relevant degrees/certifications

• Skills*:

Technical, job-specific skills

• Personal Qualities:

Ex: Organized, collaborative

* Use skills listed in the job description

Over _____years of experience in _____.



Skills include _____, _____, and ______.

 I am a/an ______ and _____ professional with a reputation for ______.

- What are your strengths?
- What accomplishments are you most proud of?
- What is your best quality?
- What did you like most about your last job?
- Tell me about a time when....

- Candidate 1: "I'm good at everything."
- Candidate 2:

"I'm very dependable. I show up on time, work hard, and am willing to work overtime to get a job done.You can always count on me."

• Candidate 3:

"One of my greatest strengths is my ability to learn quickly. For example, about six months ago that terrible flu hit and a lot of people were out sick. I offered to help out and I learned how to do a different role to provide backup to someone who was out. I was able to learn quickly and cover their shifts until they were better. The customers did not notice any difference in the quality of service provided" Strength: My ability to learn quickly.

• **P**roblem (What was going on):

About six months ago that terrible flu hit and a lot of people were out sick.

• **S**olution (What did you do):

I offered to help out and I learned how to do a different role to provide backup to someone who was out. I was able to learn quickly and cover their shifts until they were better.

• **R**esult (What was the positive impact to the company): The customers did not notice any difference in the quality of service provided.

Saved Time	Saved Money	Made Money
Made something easier to use	Reduced waste	Sales
Increased productivity	Reduced inefficiency/ improved efficiency	Marketing
Implemented, developed, established, organized, or automated a process or	Negotiated a better price	Customer service
system	Engineered a product	Product development

5:00

What is your greatest strength? One of my greatest strengths is....

Solution: *So what I did was...*

Result: *The outcome was / The results were...*

NOVAworks

San Mateo Office

650-581-0058

sanmateo@novaworks.org

Use the resources on MyPlan https://novaworks.org/myplan



Thank you!

Please fill out the below survey to help us improve!



Flysfo.com/BCC