SAN FRANCISCO AIRPORT COMMISSION



May 20, 2025

9:00 A.M.

Room 400 - City Hall #1 Dr. Carlton B. Goodlett Place (400 Van Ness Avenue) City and County of San Francisco

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LISTEN Phone: 1-415-655-0001 | Access Code: 2664 950 3244 # # (No Attendee ID Required)

DANIEL LURIE, MAYOR

#### COMMISSIONERS

MALCOLM YEUNG President JANE NATOLI Vice President JOSE F. ALMANZA MARK BUELL SUSAN LEAL

MIKE NAKORNKHET Airport Director

KANTRICE OGLETREE Director of Commission Affairs

#### SAN FRANCISCO INTERNATIONAL AIRPORT SAN FRANCISCO, CALIFORNIA 94128

Members of the Airport Commission will attend this meeting in-person. Members of the public may attend the meeting to observe in person or remotely, and may provide public comment at the meeting location listed above or are encouraged to submit comments in advance of the meeting in one of three ways: (1) email AirportCommissionSecretary@flysfo.com, (2) record a message on the Airports multilingual (English, Spanish, Chinese, and Filipino) public comment line (650) 821-5050 or (3) complete an Online Form. Comments submitted by 5 pm on the day before the meeting will be provided to the Commission and included in the meeting record. Please note online written comments submitted during the meeting are not monitored. Remote public comment will be available only to those requiring accommodation due to a disability and cannot attend in-person. Please see Page 2 of the Calendar for instructions on how to access the meeting remotely to observe the meeting or to request accommodation for remote public comment.

### **Remote Access Procedures**

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If you join the meeting prior to the official start time, you may hear silence on the phone line or will need to refresh your browser.

Members of the public attending the meeting may address the Commission through public comments made in-person or in writing. Remote public comment will be available only to those requiring accommodation due to a disability and cannot attend in-person. To request accommodations, contact the Commission Secretary by 12 PM (Noon) the day before the Commission Meeting by calling 650-821-5042 or via email at airportcommissionsecretary@flysfo.com.

## Written Public Comment

Members of the public are encouraged to provide written public comment by email in advance of the meeting. Email public comments to <u>airportcommissionsecretary@flysfo.com</u> by 5 PM the day before the meeting to ensure your comment is received by the Commission in time. All comments received will be made part of the official record.

## AIRPORT COMMISSION CALENDAR Tuesday, May 20, 2025

# ORDER OF BUSINESS

A.	CALL TO ORDER:	5
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#### **ABOUT THE MEETING**

Each agenda action item and certain discussion items are supported by documents which may include written communications to members of the Airport Commission, staff reports, resolutions, and/or consultant reports. Agenda documents may be obtained by calling the Commission Secretary's Office at 650-821-5028. Any materials distributed to members of the Airport Commission within 72 hours of the meeting or after the agenda packet has been delivered to the members are available for inspection at the Airport Commission Office at San Francisco International Airport, 5<sup>th</sup> Floor, International Terminal, G side during regular business hours.

For items on the agenda, speakers for public comment will be called after the discussion by the Commission but before the vote. Each speaker is allowed one opportunity per calendar item to address the Commission for a period of up to two (2) minutes. For items not on the agenda, but within the Airport Commission's jurisdiction, speakers will be called under "General Public Comment," the public comment portion of the calendar. Again, speakers will be given up to two (2) minutes.

All cell phones, pagers or other similar sound-producing devices must be turned <u>off</u> during Commission meetings; "silent mode" is prohibited as the device may interfere with the recording system. The Chair may order the removal of any person responsible for the use of a cell phone, pager, or other similar electronic device.

#### RAMAYTUSH OHLONE LAND ACKNOWLEDGMENT

The San Francisco International Airport, located on the San Francisco Peninsula, sits on the unceded territories of the Ramaytush Ohlone people. The Ramaytush Ohlone were the first to call the peninsula home and are the original native inhabitants of this land. The Airport Commission recognizes and honors the history and culture of the Ramaytush Ohlone. May this acknowledgment convey good will toward those who walked the land before us and their descendants who are among us. May it further inspire reflection on the long history, cultures, and communities of the San Francisco Peninsula.

We the Ramaytush Ohlone join the Airport in welcoming people from all over the world to our ancestral homeland. We greet others by saying "Hersha Tuhe," (her-shah too-hee), which translates to mean "good day."

#### DISABILITY ACCESS

The Airport Commission's meeting room, Room 400, Fourth Floor, City Hall is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are #5 Fulton and #49 City College lines and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 415-923-6142. There is accessible parking across the street from City Hall at Polk (Dr. Carlton B. Goodlett Place) and McAllister.

Wheelchair-accessible entrances are located on Van Ness Avenue and Grove Street. Please note the wheelchair lift at the Goodlett Place/Polk Street is temporarily not available. After multiple repairs that were followed by additional breakdowns, the wheelchair lift at the Goodlett/Polk entrance is being replaced for improved operation and reliability. We anticipate having a functioning lift after the completion of construction in May 2025. There are elevators and accessible restrooms located on every floor.

To request a sign language interpreter, reader, materials in alternative formats, or other accommodations for a disability please contact the Commission Secretary at 650-821-5042 or AirportCommissionSecretary@flysfo.com at least two business days before a meeting. Assisted listening devices are available upon request. See the Commission Secretary at the meeting for assistance. A driver's license or other photo I.D. is required in order to check out the device. As noted, remote public comment will be available only to those requiring accommodation due to a disability and cannot attend inperson. To request accommodations, contact the Commission Secretary by 12 PM (Noon) the day before the Commission Meeting by calling 650-821-5042 or via email at <u>airportcommissionsecretary@flysfo.com</u>.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.

#### LANGUAGE ACCESS

Language Assistance: To request an interpreter for a specific item during the meeting, please contact the Commission Secretary at (650) 821-5042, or <u>AirportCommissionSecretary@flysfo.com</u> at least 48 hours in advance of the meeting. | Asistencia con idiomas: para solicitar un intérprete para un punto específico durante la reunión, por favor llame por teléfono al Secretario de la Comisión al (650) 821-5042 o envíe un mensaje a <u>AirportCommissionSecretary@flysfo.com</u> por lo menos 48 horas antes de la reunión. | 語言幫助如果對會議中某個項目希望獲得口譯人員協助, 請至少在 會議前48小時向委員會秘書提出請求, 電話(650) 821-5042, 或發送電郵至<u>AirportCommissionSecretary@flysfo.com</u>, | Tulong sa Wika: Para humiling ng tagasalin para sa espesipikong bagay sa miting, pakikontak ang Sekretarya ng Komisyon (Commission Secretary) sa (650) 821-5042, o sa <u>AirportCommissionSecretary@flysfo.com</u> nang hindi bababa sa 48 oras bago ang miting.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and City and County agencies exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code), to receive a free copy of the Ordinance, or to report a violation of the Ordinance, contact the Sunshine Ordinance Task Force by telephone at 415-554-7724, by facsimile at 415-544-5163, or by e-mail at <u>SOTF@sfgov.org</u>. The Sunshine Ordinance Task Force Office is located in City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689. Copies of the Ordinance can also be obtained from the San Francisco Public Library and on the City's website at <u>http://www.sfgov.org/sunshine/.</u>

#### LOBBYIST ORDINANCE

Individuals that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Government Conduct Code Sections 2.100-2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, phone 415-252-3100, FAX 415-252-3113 and website: <a href="http://www.sfgov.org/ethics/">http://www.sfgov.org/ethics/</a>.

#### **CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PROCEDURES**

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code. If the Commission approves by an exemption or negative declaration an action identified as the Approval Action (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA decision prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. Typically, an appeal must be filed within 30 calendar days of the Approval Action. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <a href="http://sf-planning.org/index.aspx?page=3447">http://sf-planning.org/index.aspx?page=3447</a>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

## AIRPORT COMMISSION CALENDAR Tuesday, May 20, 2025

## ORDER OF BUSINESS

- A. CALL TO ORDER:
- B. ROLL CALL:
- C. ANNOUNCEMENT BY SECRETARY:
- **D. ADOPTION OF MINUTES:** Regular meeting of May 6, 2025.

### E. DIRECTOR'S REPORT (Discussion Only):

- Competitive Selection Process Communications Policy: Commencement of the Restricted Communications Period
- Report on other recent San Francisco International Airport activities, events, and announcements

### F. PUBLIC HEARING:

### 1. Adoption of Fiscal Year 2025/26 Airport Rates and Charges

Resolution establishing Airport Rates and Charges for Fiscal Year 2025/26.

G. ITEMS INITIATED BY COMMISSIONERS (Discussion Only):

# H. ACTION ITEMS RELATING TO ADMINISTRATION, OPERATIONS & MAINTENANCE:

2. <u>Designation of up to \$234,737,000 of Passenger Facility Charge Funds</u> <u>as Revenues in Fiscal Year 2025/26, and Authorizing the Airport Director</u> <u>to Determine the Amount to be Applied to Debt Service and Airline</u> <u>Rates and Charges, As Needed</u>

Resolution designating up to \$234,737,000 of Passenger Facility Charge (PFC) funds as revenues in Fiscal Year 2025/26, and authorizing the Airport Director to determine the amount to be applied to debt service and airline rates and charges, as needed.

3. <u>Approval of Phase C4 to Contract No. 11917.66, Design-Build Services</u> <u>for the West Field Garage 675 Project</u> <u>Austin Webcor JV, a joint venture between Austin Commercial, LP and</u> <u>Webcor Construction, LP</u> <u>\$31,895,956</u>

Resolution approving Phase C4 to Contract No. 11917.66, Design-Build Services for the West Field Garage 675 Project, with Austin Webcor JV, a joint venture between Austin Commercial, LP and Webcor Construction, LP to increase the Contract not-to-exceed amount by \$31,895,956 for a new Contract amount not to exceed \$117,713,050, with a corresponding amount in contingency and no change to the Contract duration.

## 4. <u>Award of Contract No. 11887.67, Design-Build Services for the Airport</u> <u>Substation Transformer Upgrade Project</u> <u>Webcor Construction</u> <u>\$21,000,000</u>

Resolution awarding Contract No. 11887.67, Design-Build Services for the Airport Substation Transformer Upgrade Project, to Webcor Construction in a Contract not-to-exceed amount of \$21,000,000 with a Contract duration of 1,440 consecutive calendar days and with a corresponding amount in contingency authorization.

## 5. <u>Repeal Resolution No. 24-0267 and Rescind the Award of Contract</u> <u>No. 50367 to Scarabee Systems & Technology B.V.</u>

Resolution repealing Resolution No. 24-0267 and rescinding the award of Contract No. 50367 to Scarabee Systems & Technology B.V., and awarding Sole Source Contract No. 50367 to Daifuku Services America Corporation to provide support and maintenance services for the Checkpoint Property Screening Systems in Harvey Milk Terminal 1, Mezzanine Level.

## I. CONSENT CALENDAR OF ROUTINE ADMINISTRATIVE MATTERS:

Action Items. All matters listed under the Consent Calendar are considered to be routine in nature and will be considered and acted upon by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission or the public so requests, in which event the matter will be discussed before a vote is taken.

### J. GENERAL PUBLIC COMMENT:

Discussion only. This is the "Public Comment" section of the calendar. Individuals may address the Commission on any topic within the jurisdiction of the Airport Commission for a period of up to two (2) minutes. Please refer to Page 2 for public comment instructions.

## K. CORRESPONDENCE:

Discussion only. If applicable, the following are attached:

(1) The Correspondence Log lists correspondence received by the Commission from the public since the date of the last meeting.

(2) The Restricted Communications Period Report lists the current competitive solicitations subject to the Airport Commission's Competitive Selection Process Communications Policy.

## L. CLOSED SESSION:

There are no planned agenda items for a Closed Session for the current meeting.

In the event of any urgent matter requiring immediate action which has come to the attention of the Airport Commission after the agenda was issued and which is an item appropriately addressed in Closed Session, the Airport Commission may discuss and vote whether to conduct a Closed Session under Brown Act (California Government Code Sections 54954.2(b)(2) and 54954.5) and Sunshine Ordinance (San Francisco Administrative Code Section 67.11).

If the Airport Commission enters Closed Session under such circumstances, the Airport Commission will discuss and vote whether to disclose action taken or discussions held in Closed Session under the Brown Act (California Government Code Section 54957.1) and Sunshine Ordinance (San Francisco Administrative Code Section 67.12).

### M. ADJOURNMENT:

#### San Francisco Airport Commission Competitive Selection Process Communications Policy Restricted Communications Period Report

#### DATE OF REPORT: May 15, 2025

The following competitive solicitations are published and are within the Restricted Communications Period under the Airport Commission Competitive Selection Process Communications Policy<sup>1</sup>:

Division	RFP/RFQ/Bid No.	Title	Commission Approval Date	Publication Date	Established (for Pools)
FIN	50325	RFQ to Establish a Pool of Firms to Provide Credit and/or Liquidity Facilities to Support Airport Commission Bonds and Commercial Paper Notes and/or Purchase Bonds and Notes Directly	9/6/2022	9/7/2022	11/1/2022
PLN	50341	RFQ for As-Needed Natural Resources Planning Services	6/20/2023	7/19/2023	11/7/2023
OPS	50356	RFP for Food Donation Solution Software and Logistics Services	12/19/2023	12/27/2023	
OPS	50379	RFQ for As-Needed Airport Conveyance Maintenance and Repair Services	4/16/2024	4/25/2024	5/21/2024
OPS	50347	RFP for Veterinary Services for the San Francisco Police Department's Airport Bureau Canine Unit	6/4/2024	6/4/2024	
D&C	12099.50 12099.51	RFP for As-Needed Architecture & Engineering Support Services	5/21/2024	7/24/2024	
D&C	11887.67	RFQ/RFP for Design-Build Services for the Airport Substation Transformer Upgrade Project	9/3/2024	11/8/2024	
D&C	11961.61	Airport-Wide Safety and Security Improvements, Phase 1, Project	11/19/2024	1/8/2025	
СОМ	NA	Dianne Feinstein International Food & Beverage Lease, Small Business Set- Aside RFP	12/17/2024	2/12/2025	
СОМ	NA	Competitive Selection Process for the Fixed Based Operator Lease and Operating Agreement to Operate the sole fixed base operation at San Francisco International Airport	2/18/2025	2/25/2025	

Data Source: Contracts Administration Unit

<sup>&</sup>lt;sup>1</sup> On December 15, 2020, by Resolution No. 20-0247, the Airport Commission adopted a Competitive Process Communications Policy. The policy establishes a Restricted Communications Period. The period starts immediately upon the Airport's publication of a Request for Qualifications, Request for Proposals, Request for Bids, Advertisement for Bids, or any other type of competitive solicitation for a contract or lease. The period ends when the Commission awards the contract or lease or terminates the competitive process.

Division	RFP/RFQ/Bid No.	Title	Commission Approval Date	Publication Date	Established (for Pools)
D&C	12107.51 - 12107.54	RFP for As-Needed Agreements for the Noise Insulation Program – Repair/Replacement Initiative	10/15/2024	2/27/2025	
D&C	11965.41	RFP for Project Delivery Partners for the Boarding Area F Refresh Project	2/18/2025	4/10/2025	
D&C	11851.61	Central Garage 5th Level Resurfacing Project	4/15/2025	4/16/2025	

Division Titles:

- COM: Commercial (Aviation Management, Revenue Development Management)
- DIR: Director
- D&C: Design & Construction
- EXT: External Affairs (Government Affairs, Marketing and Communication)

FIN: Finance

ITT: Information Technology and Telecommunications

OPS: Operations

- PDC: Planning, Design & Construction (Items listed prior to 2023)
- PLN: Planning